



SPECTRA
BY COMCAST SPECTACOR

Job Title: Audio/Visual Technician	Venue: Alerus Center
Company: Spectra	Department: Operations
Reports to: Operations Supervisor/Operations Manager	Supervises People (Y or N):
Exempt or Non-Exempt: Hourly; Non-Exempt; Part-Time	Number of Direct Reports:

Job Summary:

Audio/Visual (A/V) Technicians perform a multitude of tasks to setup, run, and breakdown all audio and visual equipment for events hosted at the Alerus Center.

Essential Job Functions (including to but not limited to):

- Perform general labor as assigned.
- Perform the setup, testing, operation and breakdown of all Alerus Center audio/video equipment including but not limited to: audio consoles with related cables and equipment, short-throw and long-throw projectors with related cables equipment, spotlights and related accessories, ClearCom communication systems, digital lighting software
- Performs preventative maintenance on all equipment in the Production Room and all other related equipment
- Operate A/V equipment for all types of live events
- Ability to learn and operate computer-based software in a short period of time
- Perform other duties as assigned.

Qualifications:

- Must be at least 18 years old.
- High school diploma or equivalent.
- Ability to work flexible schedule based on events, including nights, weekends, and holidays as needed.
- Handle multiple tasks at one time and meet deadlines.
- Must demonstrate ability to function in a fast paced, high-pressure environment unsupervised.
- Possess superior interpersonal and communication skills.
- Experience in production sound, video and/or lighting or theatrical equivalent.
- Demonstrates knowledge of basic IT principles and practices.
- Experience in audio mixing on digital and analog audio consoles.
- Must have the ability to climb stairs and lift 50 lbs., unaided.
- General knowledge of different audio and visual cables and connection types.
- Ability to trouble shoot all production situations.
- Proficiency in Microsoft Office applications preferred.
- Knowledge in display and audio settings preferred for the following operating systems: Windows, Macintosh, Chromebook and/or Microsoft Surface
- Previous spotlight experience preferred

EOE, DFWP